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Approval: R. Zaid	SAAS Procedure 200: SA8000 Advisory 200-6	Effective: January 26, 2010



**SOCIAL ACCOUNTABILITY
ACCREDITATION SERVICES**

To: All SAAS Accredited Organizations and Accreditation Applicants

Subject: Clarification of Audit Days Requirement

Background:

It is SAAS' understanding that Procedure 200, Appendix I may have been unclear as to whether half day surveillance audits are allowed in the SA8000 system. This advisory shall provide clarification for those Certification Bodies wishing to conduct half day surveillance audits at facilities where fractionalization of days is required.

Half day audits have raised concern to varying degrees due to the limited amount of time available to conduct planned activities of the assessment in an effective manner. In the situations where semi-annual surveillance audits are required, such audits have become necessary for smaller companies in the SA8000 system utilizing the audit day table in SAAS Procedure 200.

Status: SAAS Procedure 200, Appendix I shall be supplemented with the following:

C. According to the current audit day table, fractionalization of prescribed audit days resulting in half days for each of the semi-annual surveillance visits may occur in smaller certified facilities. As a result, half day semi-annual surveillance audits are allowed at those SA8000 certified facilities under the Procedure 200.

Please complete the items below and fax or email back to SAAS BY February 28, 2010 to acknowledge receipt of this advisory.

CB Name	
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Name of person completing form	
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Date Advisory No. 6 returned	
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